

**Borough of Carlisle
Climate Action Commission
Executive Committee Minutes
November 30, 2021
7:00 PM**

Commission members present at the meeting: Joel Hicks, Karla Farrell, Tony Underwood, Mohamed Badissy, Mitch Shiles, Tamela Trussell, Deputy Mayor Sean Shultz and Borough Manager Armstrong. Others in attendance: Sustainable Community & Economic Planning Director Jared Woolston, Public Information Coordinator Stephanie Taylor, and Borough Secretary Joyce Stone.

I. Joel Hicks called the meeting to order at 7:00 PM.

Scribe note: The commission voted 6-0 to allow Mohamed Badissy to participate in the meeting via Zoom. (Hicks/Farrell)

II. Meeting Minutes

- A. Executive Committee voted 7-0 to approve the October 21, 2021 minutes. (Hicks/Trussell)
- B. Executive Committee voted 7-0 to approve the November 18, 2021 minutes. (Hicks/Underwood)

III. Public Comment

None were heard

IV. Climate Action Plan Request for Approval

The Climate Action Commission by a roll call vote of 7-0, approved Version 3 of the Climate Action Plan (CAP). (Hicks/Underwood)

Deputy Mayor Shultz thanked the Commission for their hard work and remarked that the people of Carlisle will benefit from the work that was done.

Mr. Hicks noted this is an important start in achieving the Borough's sustainability goals and to moving forward.

V. Reorganization of the Climate Action Commission

Councilor Hicks explained he will propose to Council a reorganization of the Commission that would dissolve the Zoning Team and the Projects and Estimates Team. The recommendation will be to develop the following three subareas; Decarbonization, Energy Efficiency and Behavior, and Transportation. The Pathways and Analytics Team and Community Engagement Team will continue as established and new members will be needed to build the three new teams.

Borough Manager Armstrong introduced Jared Woolston as the Borough's new Director of Sustainable Community & Economic Planning. Mr. Woolston comes from Brunswick, Maine where he was the Town Planner for seven years and brings an extensive amount of experience in policy planning and management, as well as land use ethics and urban design.

Mohamad Badissy commented that he endorsed the reorganization of the commission and that there is a community interest in the desire for concrete action and the planning of real steps and real options for the community. He remarked there is a community willingness to invest their time in the planning and hopefully later on to invest their resources in the actual initiative.

Mr. Badissy noted from the beginning the plan of the commission was to have a number of strategic project initiatives going forward and that he is excited for this new path forward. He congratulated the Borough's administration for their ambition to be action oriented in not just stating a problem, but dedicating itself to finding concrete solutions.

Mr. Hicks believes that with this formulated process and structure, the commission will be even stronger as more of the community is involved in the effort. He expressed his appreciation for the leadership that was willing to step up during the last year in an environment that was a bit ambiguous in terms of the responsibilities and roles that come with a new initiative.

The CAC voted 7-0 to approve for a recommendation to Council the reorganization of the Climate Action Commission. (Hicks/Shultz)

The next meeting will be determined at a later date.

VI. Team Lead Updates:

A. Community Engagement:

Mitch Shiles noted that they will continue to review the data that was collected. The team will also obtain survey data from the County to analyze and summarize the information. Mr. Hicks recommended over the next year to hold two educational/informational sessions that would be specifically designed to educate the public with productive energy information.

Tamela Trussell suggested using a home energy home audit and include PA Power Switch information as a curriculum for high school and middle schools, which would also engage the parents.

B. Pathways & Analytics:

Tony Underwood noted the next step is to interact with the new team members and take a look at the three different strategies. The goal will be to determine what role they can play in terms of monitoring and refining emission reductions estimates that are more targeted outside of the Clearpath program.

C. Zoning:

Karla Farrell noted the core group is excited about rolling out the reorganization of the commission. She remarked that the Zoning team determined in their process, that in order to have less vehicles miles traveled and to provide a safe walking community, there are areas from a zoning and planning component to make it better. They will also be looking to the future a bit more than is currently being done.

D. Projects & Estimates:

Mohamed Badissy summed up that his team spoke with the Borough of Chambersburg regarding their municipal solar project. They also spoke to a few other boroughs about buying back infrastructure that was made private and making it public again, from energy to transportation to even water processing and other systems. These provided good examples of actions being taken by other communities.

VII. Other EC member Updates

Mayor Shultz encouraged the commission members to attend the upcoming Council meeting when the Climate Action Plan is presented for approval. He thanked the Commission for the enormous process they have all undertaken. Mayor Shultz expressed that it was a critical process and much needed in this moment. He recognized that this will have an effect on the lives of all the Borough citizens and there is the potential for the plan to grow throughout other local municipalities.

VIII. Adjournment

The meeting was adjourned at 7:43